

## LINCOLN COLLEGE

### JOB DESCRIPTION

<b>Post Title:</b>	Lecturer in Performing Arts	<b>Grade:</b>	Lecturer Scale Point 1 - 7
<b>Post Number:</b>	LC0567F	<b>Date:</b>	May 2020
<b>Line Manager:</b>	Learning and Skills Lead – Performing Arts and Media	<b>Directorate:</b>	Curriculum and Quality
<b>Daily Supervision:</b>	Learning and Skills Lead – Performing Arts and Media	<b>Unit/School:</b>	School of Advanced, Career and Higher Education

#### **Job Purpose:**

To provide a rich and inspiring learning experience for students undertaking study programmes in performing arts, with an emphasis on singing skills. To contribute to the development of the curriculum in line with local, regional and national needs and to position the courses as the first choice for performing arts in Lincolnshire. The post is based at the dedicated performing arts centre in Lincoln but may involve teaching at other centres including Newark College.

#### **Principal Duties and Responsibilities:**

1. To contribute to teaching across performing arts related programmes including (but not limited to):-
  - UAL Level 2 Diploma in Performing Arts
  - UAL Level 3 Extended Diploma in Performing Arts
2. To contribute to the development of specialist disciplines, helping to maximise success rates and raise recruitment.
3. To promote the development of English and maths skills within programmes of study.
4. To contribute to the development of new programmes and content.
5. To liaise with awarding bodies and external moderators.
6. To contribute to industry engagement and the development of work-related learning experiences.
7. To assist with the operational and commercial development of the School.
8. To liaise with schools, parents, universities and / or employers as appropriate, to optimise student progression.
9. To contribute to the process of programmes marketing and the recruitment and selection of students.
10. To contribute to the student enrichment and work experience programmes.

11. To participate in any cross-college / working party groups as from time to time may be established.
12. To accept responsibility for the implementation of the College's Equality and Diversity policy throughout all personal contacts in the College and within this area of responsibility.
13. To maintain professional standards and expertise by undertaking relevant professional development.
14. To maintain quality standards appropriate to the post.
15. To conform with the Health and Safety requirements relevant to the post.
16. To be responsible for safeguarding and promoting the welfare of children wherever applicable within the role.

**N.B. This is not a complete statement of all duties and responsibilities of this post. The postholder may be required to carry out other lawful and reasonable duties as directed by a supervising manager.**

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## PERSON SPECIFICATION FORM

**Post Title:** Lecturer in Performing Arts      **Grade:** Lecturer Scale Point 1 - 7  
**Post No:** LC0567F      **Date:** May 2020  
**Directorate:** Curriculum and Quality      **Unit/School:** School of Advanced, Career and Higher Education

No.	Requirement	Proposed Selection Method *
<b>Knowledge</b>		
1.	Honours degree or equivalent professional qualification in a Performing Arts subject.	A / I
2.	Certificate in Education, PGCE or equivalent or the ability and willingness to obtain a level 4 professional teaching qualification within 2 years of commencing employment.	A / I
<b>Skills/Abilities – Interpersonal</b>		
3.	The ability to teach and manage learning across a range of performing arts related programmes.	A / I / T
4.	The ability to communicate effectively to a wide range of people.	A / I / T
5.	Good presentation skills.	A / I / T
6.	The ability to respond to individual learning needs.	A / I / T
7.	The ability to work in a non-discriminatory manner.	A / I
<b>Experience</b>		
8.	Proven competence of teaching on further education performing arts related programmes (up to level 3).	A / I
9.	Programme co-ordination and the management of quality.	A / I
10.	Progress Coach and CPD delivery within further education programmes.	A / I
11.	Recent relevant industrial or personal practitioner experience.	A / I
<b>Work Related Circumstances</b>		
12.	The ability and willingness to undertake relevant staff development.	A / I
<b>Skills/Abilities – Other</b>		
13.	Good organisational / planning skills.	A / I / T
14.	Appropriate level of IT skills to undertake relevant duties i.e. Word and PowerPoint or the willingness and ability to undertake relevant training.	A / I
15.	Responsibility for safeguarding and promoting the welfare of children wherever applicable.	A / I

**Prepared By:** Jill Maynard  
**Designation:** Head of Creative Arts

**Date:** May 2020

**\*A = Application**

**I = Interview**

**T = Test**